



Kamdhenu University

Our Motto: Welfare of all living beings

(Established by Government of Gujarat vide Gujarat Act No.9 of 2009)

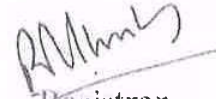
Read: Resolution No. 10.13 of minutes of Tenth Meeting of the Academic Council held on 19/03/2018 at Chamber of Hon'ble Vice-Chancellor, Room No.414, Karmayogi Bhavan, Block I, 4th Floor, Wing-B1, Gandhinagar.

NOTIFICATION

It is hereby notified for all concerned that the Academic Council of Kamdhenu University in its Tenth Meeting vide resolution No 10.13 has resolved as under:

Resolution

"The Kamdhenu University rules for Punishment and procedure in case of use of Unfair Means/Acts/Misconduct at the University Examination" as detailed in Appendix-C are approved. The Rule No.8(1) to 8(3) of "The Kamdhenu University Conduct of Examination Regulations 2015" be replaced by the appendix-C of this notification. It shall be effective from the date of issue of the notification.


Registrar

No.KU/Reg/Acad/10th-AC/ /2018

Date: 13/04/2018

CFWCS for information:

1. All members of the Academic Council
2. All Officers of the University
3. All Principals of Polytechnics/Colleges

CC:

1. All Branches of Registrar Section
2. PS to Hon'ble Vice Chancellor, Kamdhenu University, Gandhinagar
3. PS to Registrar, Kamdhenu University, Gandhinagar
4. Notification / Order file

Appendix-C

Examination Disciplinary Action Committee

1 The Examination Disciplinary Action Committee consisting of following members shall be constituted.

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|-----|---|-----------|
| (1) | Dean of the respective faculty | Chairman |
| (2) | Principal of the respective colleges/
Polytechnics /PG Centres | Member |
| (3) | Registrar | Member |
| (4) | Assistant Registrar | Secretary |

Procedure

2

On receipt of report or on detection of case regarding the Unfair Means/Acts/Misconduct of any candidate at any University Examination or Tests the Examination Disciplinary Action Committee shall have the power to punish the candidate after following the procedure as laid down therein. *Assistant Registrar shall issue a notice to the miscreant students and shall call the students to be present before the committee. The Committee shall give due opportunity to the students as per natural justice of being heard and shall recommend for further action. As recommended by the Examination Disciplinary Action Committee the Registrar shall issue the order of the punishment.*

Any one or more of the following punishment may be awarded by the committee to the candidate where a charge of Unfair means/acts/misconduct at an examination is held proved against him:

- (i) Cancelling or rejecting his/her admission to an examination and forfeiting fees, if any, paid by him:
- (ii) Cancelling his/her result of the examination with which the charge is connected.

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- (iii) Debarring him/her for a specific period which may be one year or more or permanently from:
- (a) Joining any course of the University and / or
- (b) Appearing in any of the University examination as per Unfair Means/Acts and level of punishment given in schedule below:
- (iv) A candidate found guilty of committing any one or more of the offences under Regulation shall be disqualified from appearing in any examination of the University for the period specified as under.

Schedule

Sr No	Unfair Means / Acts	Disqualification from University examinations or Punishment
1	Writing questions or answers on any material other than answer script inside the examination hall	Result will be cancelled for that examination and penalty of Rs 500/- be recovered
2	Possession of Material which is / are relevant to the subject of the examination in examination hall such as : (a) Papers, books or notes; or (b) Written notes on any part of the clothes worn by the candidate or on any part of his body, or table or desk, or (c) Foot-rule and or instruments like set -squares, protectors, slide rules, Smart watch, Mobile, Calculator (Except specified) etc with notes written on them.	Debarred for One year
3	Copying is found or established from answer book or it is otherwise established that the candidate has: (a) copied or taken help from any papers, books, note, answer book or any other source in any manner during the examination or at any time thereafter: or (b) allowed another candidate to copy from his answer - book or a part thereof with another candidate.	1. Debarred for two Years in case of UG & PG Courses 2. Debarred for one year in case of Diploma & PG courses

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4	On passing or attempting to pass on the question paper (or part thereof) outside the examination hall.	<ol style="list-style-type: none"> 1. Debarred for two Years in case of UG & PG Courses 2. Debarred for one year in case of Diploma & PG courses
5	Destruction of incriminating material by swallowing, running away with it or causing its disappearance.	<ol style="list-style-type: none"> 1. Debarred for two Years in case of UG & PG Courses 2. Debarred for one year in case of Diploma & PG courses
6	Non delivery of answer - book to the Superintendent / Supervisor or its destruction.	<ol style="list-style-type: none"> 1. Debarred for two Years in case of UG & PG Courses. 2. Debarred for one year in case of Diploma & PG courses
7	Smuggling in or out of an answer - book or replacing or getting it replaced after attempting answers (during or after the examination with or without the help or connivance of any person)	Debarred for Three years.
8	Serious misconduct in the examination hall or misbehaviour with staff or uses force or rowdysm with staff inside or outside the examination hall.	Debarred for Three years.
9	Disobedience - change of seat, misbehaviour in or around examination hall or writing another candidate's roll number on the answer book.	Debarred for Three years
10	Approaching examiner for raising marks or for writing the answer on blank pages.	Debarred for Three years.
11	Impersonation - impersonator (who writes for another candidate) as well as impersonated candidate.	Debarred for Three years.

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12	Instance of mass copying	Debarred for Three years
13	Admission to the examination on a false representation in the application form e.g. about eligibility on the basis of roll number of previous examination or fictitious signatures.	Debarred for Three years.
14	When answer - book contains (a) abusive or obscene language. (b) appeal to the examiner and (c) Distinctive mark to disclose the Identity.	Result will be cancelled for that examination and penalty of Rs 200/- be recovered.
15	Attempts to remove Encrypted code (Student Barcode) or any sticker on the answer book.	Declare the Examinee as "Fail" in respective Subject of the current semester examination
16	Attempts to bribe the examiner by mentioning address, contact detail, Mobile No. etc. or to contact the examiner any of the responsible University staff member / officer directly or through any representative for his/her favour.	Cancellation of result of all the subjects of the current semester Examination conducted by the authority
17	If examinee attempt to bribe by way of Keeping currency notes in his/her answer book.	Cancellation of result of all the subjects of the current semester Examination conducted by the authority
18	If the examiner reports about missing pages or additional pages in the answer book of examinee.	Cancellation of result of all the subjects of the current semester examination and debarred for one year.
19	If the examinee obstruct the process of conducting the examination in any way.	Cancellation of result of all the subjects of the current semester examination and debarred for one year.

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20	Possess Gun, Revolver, Knife or any other prohibited weapon in or around exam hall/Center.	Cancellation of result of all the subjects of the current semester examination and debarred for three year.
21	Physically assault supervisor or any competent authority on exam duty.	Cancellation of result of all the subjects of the current semester examination and debarred for three year.
22	If an examinee is found guilty of influencing supervisor or any other member of adjudication committee or panel for viva voce of resorting to any malpractice.	The examination committee shall decide the penalty depending upon the nature and complexity of involvement of the concerned examinee.
23	Any other cases of unfair means except above.	The committee will decide the punishment.
Note:	<p>In addition to above punishment for sr No. 12. the following punishment will also be imposed by the Committee.</p> <p>Depending upon the intensity of Mass copy reported by the examiner and same is evaluated by panel of experts as well as EDAC Committee, Kamdhenu University will impose following penalty.</p> <p>(A) A show cause notice will be issued to those employee of exam centre and allotted the duty by the centre in-charge on behalf of the University like -Jr Supervisor, Sr. Supervisor as well as centre in -charge where mass copy is proved and also de-reorganization of the faculty if committee does not accept his/her explanation /clarification against show cause notice.</p> <p>(B) Financial Punishment : - University will also penalise financially to the institution depending upon the nature of malpractice. depending upon the no. of students found guilty of mass copy or other malpractice. (a) Rs. 10000/- per student if caught for the first time. (b) Rs. 20000/- per student if institute indulged second time. (c) Cancellation of affiliation /exam centre if he student</p>	

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indulged third time.

In case it is required by the University to continue the institute as an exam centre then institute will be required to install CCTV and submission of DVD along with Kamdhenu University observer/centre in-charge after every session of Exam

- (1) During the pendency of an inquiry into the alleged misconduct of a candidate in an examination the result of the candidate shall be kept in reserve and even if such result has been declared through mistake or otherwise the University may cancel the result even after the declaration and keep the same in reserve and in that case it shall be competent for the University to ask to the student concerned to surrender the mark sheet furnished to him, if any.
- (2) Police complaint shall be lodged against the candidate and legal action also will be taken, if necessary for certain unfair means/ acts/ misconduct.
- (3) A Student found using unfair means or copying during an examination shall be liable to be expelled from the examination in the first instance by the Dean/Principal and shall not be permitted to appear in the remaining examinations. The supervisor shall report such cases to the Senior Supervisor and Senior Supervisor will report to the Dean/Principal.

The conductor shall report such cases to the Registrar of the University.
- (4) Any scholarship or financial aids given to such student either by Govt., University or any other institute shall be discontinued.
- (5) Unless imposed as punishment / penalty, the following shall not ordinarily amount to a punishment within the meaning of this rule.
 - (i) Candidates who are not in their seats by the time notified for the commencement of examination will not be admitted to the examination provided that a candidate may for reasons deemed sufficient by the Senior Supervisor, be admitted, if he is not late by more than 30 minutes.
 - (ii) Where a candidate who being late by more than 30 minutes, refused admission to the examination, with

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reason shall be recorded in writing by the Sr supervisor and communicated forthwith to the University.

- (6) The supervisor/principal shall debar a student from the examination in which the student is detected to be using unfair means

Types of Examination

- 3** Any examination may consist of one or more of the following type of tests.
- (a) Quizzes
 - (b) Periodical Tests (Theory and / or Practical and / or Viva – Voce)
 - (c) Semester End Examinations for theory/ and /or Practical and / or Viva- Voce.
 - (d) Qualifying examinations and / or thesis and viva -voce examination for P.G. Students.
 - (e) Annual/ Board examination as per Regulations for B.V.Sc. & A.H. Programme.
 - (f) Entrance test and/ or interview for admission to UG & PG courses.
 - (g) Any such other examinations as may be prescribed from time to time under appropriate regulations.

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