



કામધેનુ યુનિવર્સિટી

અમારું ધ્યેય : સર્વ જીવોનું કલ્યાણ
(ગુજરાત સરકાર દ્વારા સને ૨૦૦૯ના અધિનિયમ ૯ હેઠળ પ્રસ્થાપિત)

ડૉ. ડી. બી. પાટીલ

ફોન નં- ૦૭૯-૨૩૨૨૦૭૧૪

સંશોધન નિયામક અને વિદ્યાશાખાધ્યક્ષ

ઈમેલ- dr@ku-guj.com

વંચાણે લીધા :- (૧) અત્રેની કચેરીના ઈ-મેલ તા.૧૨-૦૯-૨૦૧૭ ૧૬.૩૨ કલાકે


:-: પરિપત્ર :-:

આથી આ યુનિવર્સિટીના તમામ યુનિટ/સબ યુનિટના વડાશ્રીઓને/ અધિકારીશ્રીઓને તથા નાણાં ઉપાડ અને ચુકવણા અધિકારીશ્રીઓને જણાવવાનું કે, કામધેનુ યુનિવર્સિટીમાં **Government e-Marketplace(GeM)** મારફત ખરીદી કરવાની અમલવારી કરવામાં આવેલ છે. જેના વંચાણે લીધેલ ઈ-મેલથી નિતીનિયમોની આપશ્રીઓને જાણ કરેલ હતી.

તા.૦૨ એપ્રિલ, ૨૦૧૯ ના **General Financial Rules(GFR) 2017 Amended Rules, Ministry of Finance, Govt. of India** અનુસાર GeM મારફત ખરીદી પ્રક્રિયા કરવાની રહેશે. જેના **Amended Rules** આ સાથે સામેલ છે.

વધુમાં GeM 2.0 ને GeM 3.0 તરીકે અપગ્રેડ કરતા તેના Upgraded features નો અભ્યાસ કરીને હવે પછીથી અન્ય સૂચના ન મળે ત્યાં સુધી સદર પ્રક્રિયા અનુસરીને ખરીદીની અમલવારી કરવાની રહેશે. GeM ના Upgraded features આ સાથે સામેલ છે.

બિડાણ:- ઉપર મુજબ


સંશોધન નિયામક અને
અનુસ્નાતક વિદ્યાશાખાધ્યક્ષ

જા.નં.કાયુ/સં.નિ./યુ-૨/ ૨૬૩ /૨૦૧૯

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નકલ સવિનય રવાના :

- ✓ માન. કુલપતિશ્રીના રહસ્ય સચિવશ્રી, કામધેનુ યુનિવર્સિટી, ગાંધીનગર.
- ✓ યુનિવર્સિટીની સર્વે કચેરીના વડાશ્રીઓ તરફ જાણ તેમજ અમલવારી કરવા સારૂ.

What's new on GeM?

Government e Marketplace (GeM) is happy to share with its users that we have relaunched the portal on **Government Community Cloud (GCC)** technical infrastructure which will offer enhanced stability, better performance and higher scalability of the platform.

In addition to technical upgrade, now GeM also comes with host of new features and functionalities for Buyers & Sellers in line with our endeavor to offer Efficient, Transparent and Inclusive Marketplace.

For Buyers on GeM

The following enhancements have been incorporated in the portal keeping in view the business needs of the various Buyer organizations on GeM:

1. Direct Purchase up to Rs. 25,000/- based on Vendor Rating

Buyers can now opt for applying an administrative filter on Seller Rating in Marketplace while choosing a Product. Only those Products that meet the Seller Rating criteria applied shall be displayed. This will enable Buyers to select Products from high rated Sellers thereby providing assurance of Quality and Delivery of Product.

2. Filter on Seller's Location in Marketplace

Buyers can narrow down search to locate Sellers closest to them by applying administrative filter based on Seller's location. Buyers can now choose "State", "District" or "PIN Code" based filters to get only those Products where the Seller(s) Location(s) are meeting the selected criteria. This will enable Buyers to source local products (local preferential purchase) and also get expedited delivery of the goods & services procured through GeM.

3. Masking of Seller Names in Marketplace

Buyers can no longer see the names of the Sellers in the Marketplace till the time Order is placed. This will improve transparency of the procurement where decisions will be made purely based on the merit of the Product offered.

4. Display of Seller's Incident Details in Marketplace

Buyers will now be able to view the details of the incidents raised against a Seller in the Marketplace. This will enable Buyers to take informed decisions based on the track record of Seller(s) thereby reducing the risk of default on delivery from the Seller.

5. **Enhanced tools for establishing Price Reasonability**

GeM has made enhancements in the user interface for Price Comparison and Price Trends in the Marketplace. More categories have been enabled for Price Comparison using third party comparison engines. Better UI for Buyers for taking Price Reasonability decisions.

6. **Payment on time : Dynamic Classification of Buyers**

Buyers will be able to view their Payment Due visually through "Red", "Orange" and "Green" colors marked along with their name. This will enable Buyers to take actions on the Payments Due thereby improving efficiency of payment process.

Criteria for such classification would be:

- a. Red – More than 30 payments due for more than 60 days post CRAC
- b. Orange - More than 20 payments due for more than 60 days post CRAC
- c. Green – 20 or less payments due for more than 60 days post CRAC

Sellers will have the option of not accepting Direct Orders placed by Buyers that are flagged Red.

7. **GeM Pool Account (GPA) for Payments**

GeM has introduced GPA for Non-PFMS Agencies/Entities (NPAEs) for bringing efficiency in Payment Process for those Buyer organizations which are not on Public Fund Management System. Using this facility Buyers would be able to make assured and automated payments of orders above INR 10 lacs (unless otherwise this limit is reduced by HoDs) to Sellers promptly in simple steps.

8. **MSE Purchase Preference for Bid Award**

Buyers will have an option to request Price Match from up to top 5 MSE Sellers who are in the Price Range 15% of non-MSE L1 Sellers. If the MSE Sellers do not accept the Price Match, Buyers can split the order quantity between the non-MSE L1 Sellers. This will assist Buyers to comply with MSE Purchase Preference Policy of the Government.

9. **Bid to RA automated at Buyer's choice**

Buyer can now indicate if they wish to go for RA option at the time of Bid creation itself. All technically qualified Sellers who have the same L1 prices or 50% of the technically qualified Sellers (+1 in case of odd number of participants) will go to RA automatically. This will enhance the efficiency and speed of procurement because of reduction in number of steps from Bid to RA.

10. Automatic Disqualification of Disabled Sellers during Bidding Process

All disabled Sellers will be auto disqualified by the system for both technical and financial evaluation during Bidding process. These Sellers will not be considered for L1 calculation and marked as Technically Disqualified due to "Serious" or "Severe" Incidents against them. This will Increase efficiency of procurement because system will filter out the disqualified Sellers and hence reduce the time taken for Technical evaluation. Suspended & Watch-listed Sellers will be available for technical and financial evaluation.

11. Integrated Feedback Form for short-listed Start-Ups

Buyers can give online feedback of shortlisted Start-Ups participating in the Start-Up Runway program. This will reduce the manual process involved and expedite the process of Buyers reaching out to Start-Ups for procurement of innovative Products.

12. Enhanced Marketplace Sanity through GS1 Integration

GeM has integrated its Catalogue Management System with GS1 (<https://www.gs1india.org/>), for online standardized validation and verification of Products listed by Sellers in selected categories. This validation will be done using GTIN/EAN registered on GS1 and specified by Sellers while requesting listing of their Products on GeM.

13. Implementation of Amendments to GFR 2017 on GeM Portal

GeM has implemented the recent amendments made to GFR 2017 on the portal. These amendments revise the financial limits set for various modes of procurement on GeM.

Buyers can now procure:

- (i) Up to Rs. 25,000 through Direct Purchase from any of the available Suppliers on the GeM, meeting the requisite quality, specification and delivery period.
- (ii) Above Rs. 25,000 and up to Rs. 5,00,000 through L1 Purchase Mode from the GeM Seller having lowest price amongst the available Sellers (excluding Automobiles where current limit of 30 lakh will continue), of at least three different OEMs on GEM, meeting the requisite quality, specification and delivery period. The tools for Bidding and Reverse auction available on GeM can be used by the Buyers even for procurements less than Rs. 5,00,000.
- (iii) Above Rs. 5,00,000 through the Seller having lowest price meeting the requisite quality, specification and delivery period after mandatorily using Bidding or Reverse Auction modules provided on GeM (excluding Automobiles where current limit of 30 lakh will continue).

14. Launch of GeMmy – Chatbot based assistance on GeM Portal

GeM has launched “Ask GeMmy” services on GeM Portal to provide online assistance and answer queries of the Buyers transacting on GeM

For Sellers on GeM

The following enhancements have been incorporated in the portal keeping in view the business needs of the various Seller organizations on GeM:

1. Filter on Seller Ratings in Marketplace

Sellers having higher rating on GeM now can be benefitted by Buyers applying an administrative filter on Seller Rating in Marketplace while choosing a Product. Only those Products that meet the Seller Rating criteria applied shall be displayed. Sellers who have an excellent track record hence higher Seller Rating on GeM are more likely to get more orders from the Buyers.

2. Filter on Seller’s Location in Marketplace

With the implementation of Seller Location based filter, Buyers can narrow down search to locate Sellers closest to them by applying administrative filters. Buyers can now choose “State”, “District” or “PIN Code” based filters to get only those Products where the Seller(s) Location(s) are meeting the selected criteria. This will improve the chances of local Sellers to be able to sell Products to Buyer community within their geographical region as well as reducing the logistics costs involved in delivering the Product to consignee locations.

3. Masking of Seller Names in Marketplace

Removal of names of the Sellers in the Marketplace will improve transparency of procurement where decisions will be made purely on the merit of the Product Offering and Seller’s rating thereby removing any possible favoritism. Also, Pre-Contract Incidents will now be purely based on the merit of the Product as against biases amongst Sellers competing with each other.

4. Display of Seller’s Incident Details in Marketplace

Buyers will now be able to view the details of the incidents raised against a Seller in the Marketplace. Sellers who have an excellent track record hence no incidents against them on GeM are more likely to get orders from the Buyers.

5. Buyer Classification based on Payment History

Sellers will be able to view the classification of Buyers based on their Payment history. This will assist Sellers to take informed decisions based on Buyer's Payment history before participating in a Bid or accepting an order.

6. GeM Pool Account (GPA) for Payments

GeM has introduced GPA for Non-PFMS Agencies/Entities (NPAEs) for bringing efficiency in Payment Process for those Buyer organizations which are not on Public Fund Management System. Using this facility Buyers would be able to make payments up to INR 10 lacs to Sellers promptly in simple steps. This will help Sellers in better Cash flow / Working Capital Management because of reduction of payments collection days.

7. MSE Purchase Preference for Bid Award

MSE Sellers will have an opportunity to do more business with the Government by matching their offer price with non-MSE L1 Seller(s) in case Buyers opts to give an opportunity to MSE Sellers for such Bids. Such opportunity will be available to top 5 MSE Sellers who have participated in the Bid and their offered prices are within 15% Price Range of non-MSE L1 Seller.

8. Automatic Bid to RA Process

Sellers will be aware if Buyer will go for Reverse Auction option at the time of participating in Bidding Process. This will enable Sellers to offer better pricing knowing that the 50% of the best Bid Offers will subsequently go to Reverse Auction.

9. Automatic Disqualification of Disabled Sellers during Bidding Process

Sellers who do not have "Serious" or "Severe" incidents raised against them will now have a better chance for getting the Bids awarded to them. GeM will auto-disqualify all disabled Sellers who have such Incidents raised against them and such Sellers will not be able to participate in Technical and Financial evaluation phases of Bidding. Suspended & Watch-listed Sellers will still be able to participate in the Bidding process.

10. Integrated Feedback Form for short-listed Start-Ups

Start-Ups participating in the Start-Up Runway program will be able to get feedback from the Buyers using the Online Feedback Form enabled on GeM.

11. GS1 Integration for Product Listing Requests

Sellers will now be able to list their Products (in certain categories) more efficiently by providing GTIN/EAN number. GeM will do online validation and verification of GTIN/EAN specified by the Seller with that of GTIN/EAN registered with GS1 database. Based on the outcome of the verification/validation, details of such Products will be automatically included in the Product Listing and hence reduce the manual work involved.

12. Launch of GeMmy – Chatbot based assistance on GeM Portal

GeM has launched “Ask GeMmy” services on GeM Portal to provide online assistance and answer queries of the Sellers transacting on GeM.

No.F. 1/26/2018-PPD
Government of India
Ministry of Finance
Department of Expenditure
Procurement Policy Division

Room No 512, Lok Nayak Bhawan,
New Delhi dated the 27 April, 2019.

OFFICE MEMORANDUM

Subject: Replacement of name of erstwhile DGS&D (Directorate General of Supplies & Disposals) by GeM (Government e-Marketplace) in General Financial Rules (GFRs) 2017 - reg.

The undersigned is directed to refer Supply Division, Department of Commerce (DoC) OM No. 1(1)/2018-Pol. Dated 20.08.2018 proposing changes in GFRs, 2017 and to say that the proposal of DoC has been examined and it has been decided with the approval of Finance Minister to make changes to the GFRs 2017 as tabulated below:

S.No.	Existing Provisions of GFRs, 2017	Amended Rule
1.	<p>Rule 147: Powers for procurement of goods:</p> <p>The Ministries or Departments have been delegated full powers to make their own arrangements for procurement of goods. In case, however, a Ministry or Department does not have the required expertise, it may project its indent to the Central Purchase Organisation (e.g. DGS&D) with the approval of competent authority. The indent form to be utilized for this purpose will be as per the standard form evolved by the Central Purchase Organisation.</p>	<p>Rule 147: Powers for procurement of goods:</p> <p>The Ministries or Departments have been delegated full powers to make their own arrangements for procurement of goods and services, that are not available on GeM. Common use Goods and Services available on GeM are required to be procured mandatorily through GeM as per Rule 149.</p>
2.	<p>Rule 149 Government e-Marketplace (GeM):</p> <p>DGS&D or any other agency authorized by the Government will host an online Government e-Marketplace (GeM) for common use Goods and Services. DGS&D will ensure adequate publicity including periodic</p>	<p>Rule 149 Government e-Marketplace (GeM)</p> <p>Government of India has established the Government e-Marketplace (GeM) for common use Goods and Services. GeM SPV will ensure adequate publicity including periodic advertisement of the items to</p>

S.No.	Existing Provisions of GFRs, 2017	Amended Rule
	<p>advertisement of the items to be procured through GeM for the prospective suppliers. The Procurement of Goods and Services by Ministries or Departments will be mandatory for Goods or Services available on GeM. The credentials of suppliers on GeM shall be certified by DGS&D. The procuring authorities will certify the reasonability of rates. The GeM portal shall be utilized by the Government buyers for direct on-line purchases as under.</p>	<p>be procured through GeM for the prospective suppliers. The Procurement of Goods and Services by Ministries or Departments will be mandatory for Goods or Services available on GeM. <i>The credentials of suppliers on GeM shall be certified by GeM SPV. The procuring authorities will certify the reasonability of rates.</i> The GeM portal shall be utilized by the Government buyers for direct on-line purchases as under.</p>
	<p>(i) Up to Rs.50,000/- through any of the available suppliers on the GeM meeting the requisite quality specification and delivery period</p>	<p>(i) Up to Rs.25,000 through any of the available suppliers on the GeM meeting the requisite quality specification and delivery period</p>
	<p>(ii) Above Rs.50,000/- and up to Rs.30,00,000/- through the GeM Seller having lowest price amongst the available sellers, of at least three different manufacturers, on GeM meeting the requisite quality specification and delivery period. The tools for online bidding and online reverse auction available on GeM can be used by the Buyer if decided by the competent authority</p>	<p>(ii) Above Rs.25,000 and up to Rs.5,00,000 through the GeM Seller having lowest price amongst the available sellers (excluding Automobiles where current limit of 30 lakh will continue), of at least three different manufacturers, on GeM meeting the requisite quality specification and delivery period. The tools for online bidding and online reverse auction available on GeM can be used by the Buyers even for procurements less than Rs 5,00,000.</p>
	<p>(iii) Above Rs.30,00,000/- through the supplier having lowest price meeting the requisite quality, specification and delivery period after mandatorily obtaining bids, using online bidding or reverse auction tool provided on GeM.</p>	<p>(iii) Above Rs.5,00,000 through the supplier having lowest price meeting the requisite quality, specification and delivery period after mandatorily obtaining bids, using online bidding or reverse auction tool provided on GeM (excluding Automobiles where current limit of 30 lakh will continue).</p>
		<p>Note: There is no change in clauses (iv) to (viii)</p>

S.No.	Existing Provisions of GFRs, 2017	Amended Rule
3.	Rule 150: Registration of Suppliers	Rule 150: Registration of Suppliers
	<p>(i) With a view to establishing reliable sources for procurement of goods commonly required for Government use, the Central Purchase Organisation (e.g. DGS&D) will prepare and maintain item-wise lists of eligible and capable suppliers. Such approved suppliers will be known as "Registered Suppliers". All Ministries or Departments may utilise these lists as and when necessary. Such registered suppliers are prima facie eligible for consideration for procurement of goods through Limited Tender Enquiry. They are also ordinarily exempted from furnishing bid security along with their bids. A Head of Department may also register suppliers of goods which are specifically required by that Department or Office, periodically. Registration of the supplier should be done following a fair, transparent and reasonable procedure and after giving due publicity.</p> <p>(v) The list of registered suppliers for the subject matter of procurement be exhibited on the Central Public Procurement Portal and websites of the Procuring Entity/ e-Procurement portals.</p>	<p>(i) For goods and services not available on GeM, Head of Ministry/ Department may also register suppliers of goods and services which are specifically required by that Department or Office, periodically. Registration of the supplier should be done following a fair, transparent and reasonable procedure and after giving due publicity. Such registered suppliers should be boarded on GeM as and when the item or service gets listed on GeM.</p> <p>(v) The list of registered suppliers for the subject matter of procurement be exhibited on websites of the Procuring Entity/ e-Procurement portals.</p> <p>Note: There is no change in clauses (ii) to (iv).</p>
4.	Rule 155: Purchase of goods by Purchase Committee:	Rule 155: Purchase of goods by Purchase Committee:
	<p>Purchase of goods costing above Rs. 25,000 (Rupees twenty five thousand only) and upto Rs.2,50,000/- (Rupees two lakh and fifty thousand only) on each occasion may be made on the recommendations of a duly constituted Local Purchase Committee consisting</p>	<p>In case a certain item is not available on the GeM portal, Purchase of goods costing above Rs. 25,000 (Rupees twenty five thousand only) and upto Rs.2,50,000 (Rupees two lakh and fifty thousand only) on each occasion may be made on the recommendations of a</p>

S.No.	Existing Provisions of GFRs, 2017	Amended Rule
	<p>of three members of an appropriate level as decided by the Head of the Department. The committee will survey the market to ascertain the reasonableness of rate, quality and specifications and identify the appropriate supplier. Before recommending placement of the purchase order, the members of the committee will jointly record a certificate as under.</p> <p>"Certified that we, members of the purchase committee are jointly and individually satisfied that the goods recommended for purchase are of the requisite specification and quality, priced at the prevailing market rate and the supplier recommended is reliable and competent to supply the goods in question, and it is not debarred by Department of Commerce or Ministry/ Department concerned."</p>	<p>duly constituted Local Purchase Committee consisting of three members of an appropriate level as decided by the Head of the Department. The committee will survey the market to ascertain the reasonableness of rate, quality and specifications and identify the appropriate supplier. Before recommending placement of the purchase order, the members of the committee will jointly record a certificate as under:</p> <p>"Certified that we, members of the purchase committee are jointly and individually satisfied that the goods recommended for purchase are of the requisite specification and quality, priced at the prevailing market rate and the supplier recommended is reliable and competent to supply the goods in question, and it is not debarred by Department of Commerce or Ministry/ Department concerned."</p>
5.	<p>Rule 225 (xiii): Copies of all contracts and agreements for purchases of the value of Rupees Twenty-five Lakhs and above, and of all rate and running contracts entered into by civil departments of the Government other than the departments like the Directorate General of Supplies and Disposals for which a special audit procedure exists, should be sent to the Audit Officer and /or the Accounts officer as the case may be</p>	<p>Rule 225 (xiii) Copies of all contracts and agreements for purchases of the value of Rupees Twenty-five Lakhs and above entered into by civil departments of the Government, should be sent to the Audit Officer and or the Accounts officer as the case may be</p>

2. It has been also decided to delete Rules 148,156,159(iv),160(iii),173(xv) and 174(iv) of GFRs, 2017 related to rate contracts

3. This OM is also available on our website www.doe.gov.in -> Notification -> Circular --> Procurement Policy OM.

[Handwritten signature]

4. Hindi version of this OM will follow.

K. Narayana Reddy 2/14/2019
(K Narayana Reddy)
Under Secretary to the Govt. of India
Telfax:-24621305
Email -kn.reddy@nfc.in

To

- (i) Secretaries to All Central Government Ministries/ Departments
- (ii) Financial Advisors of All Central Government Ministries/ Departments

