



# Kamdhenu University

*Our Motto: Welfare of all living beings*

(Established by Government of Gujarat vide Gujarat Act No.9 of 2009)

Read: Resolution No. 19.7 of minutes of Nineteenth Meeting of the Academic Council held on 07/08/2021 through virtual mode at, Karmyogi Bhavan, Block-1, 4th Floor, Wing-B1, Sector 10-A, Gandhinagar - 382010.

## NOTIFICATION

It is hereby notified to all concerned that the Academic Council of Kamdhenu University in its Nineteenth Meeting held on August 7, 2021 vide item No 19.7 has resolved as under:

### **Resolution**

The Academic Council resolved that the "Academic Regulations for Diploma in Animal Husbandry course, 2021" offered in all Polytechnics in Animal Husbandry of Kamdhenu University are approved for implementation from the academic year 2021-22 and onwards.

*[Handwritten Signature]*  
Registrar  
03/09/21

No.KU/Reg/Acad/19<sup>th</sup>-AC/  
*8547-82* /2021

Date: 03/09/2021  
*09*

### **Copy forwarded for information:**

1. All members of the Academic Council
2. All Officers of the University
3. All Principals of Polytechnics/Colleges/PG Institutes

### **CFWCs:**

1. PS to Hon'ble Vice Chancellor, Kamdhenu University, Gandhinagar
2. PS to Registrar, Kamdhenu University, Gandhinagar
3. All Concerned Branches of Registrar Section
4. Notification / Order file

## KAMDHENU UNIVERSITY

### THE ACADEMIC REGULATIONS FOR “DIPLOMA IN ANIMAL HUSBANDRY” COURSE IN KAMDHENU UNIVERSITY OF GUJARAT STATE

In exercise of the powers conferred under **Section-24(2)(vi)** and read with the **Section-37** of the **Kamdhenu University Act, 2009**, the Academic Council of the Kamdhenu University hereby makes the following " **Academic Regulations for the award of Diploma in Animal Husbandry.**"

#### **Regulation-1.0 Short Title:**

These Regulations may be called “**Academic Regulations for the award of Diploma in Animal Husbandry of Kamdhenu University of Gujarat, 2021.**”

#### **Regulation-2.0 Commencement:**

This regulation shall come into force from the beginning of the first semester of the academic year, **2021-22.**

#### **Regulation-3.0 Definitions:**

In this Regulation, unless the context otherwise requires -

- (1) “**Academic year**” means the year normally commencing from the month of July/August and ending in the month of June/July of the following calendar year and shall consist of two semesters.
- (2) “**Act**” means Kamdhenu University Act 2009 & subsequent amendment/s made time to time.
- (3) “**CBSE**” means the examination conducted by the Central Board of Secondary Education, New Delhi.
- (4) “**Counsellor**” means a teacher, who will help a batch of students assigned to him in planning of their studies and foster close personal relationship.

- (5) **“Course”** is an integral part of the curriculum. It means an organised subject matter in which instructions are offered through a series of lectures/practicals and skill orientation (work experience) during a semester.
- (6) **“Course Content”** means a concise outline of the subject-matter of a course laid down by the Academic Council from time to time and approved by the State Council.
- (7) **“Course Credit”** A course credit is the quantitative measure of the content of a course of instructions, especially with reference to the value of the course in relation to the total requirements for a Diploma.  
It includes one hour of theory lecture and two/three hours of laboratory or field practical work per week. In taking a course, a student shall attend a series of lectures/practicals, do laboratory/field work and submit assignments and reports as required.
- (8) **“Credit”** means one clock hour learning in theory or minimum two clock hours in laboratory/field/tutorial per week.
- (9) **“Credit load”** means the quantum of credits undertaken by a student in a semester.
- (10) **“Credit Point”** means Grade Point x Credit of a subject.
- (11) **“Cumulative Grade Point Average (CGPA)”** means the Grade Point Average obtained by the student up to the end of a particular semester calculated by dividing the sum of products of the grade point average and the credits in each semester by the total credits completed up to the end of that semester.
- (12) **“Curriculum”** means a series of courses selected and designed to provide training to meet the prescribed requirements for a diploma.
- (13) **“Grade Point (GP)”** means a numerical designation (on 10 point scale) of the relative standard of performance, a student has achieved during the study of a course.

- (14) **Grade Point Average (GPA)** means the weighted average of the grade point earned by a student for the courses offered during the semester.

**Explanation:** It is the sum of the products of credits of a course and the grade point obtained in that course divided by the total number of credits of the different courses offered in the semester. *e.g.*,

$$\text{GPA} = \frac{G_1C_1 + G_2C_2 + \dots + G_nC_n}{C_1 + C_2 + \dots + C_n} = \frac{\text{Total Grade Points}}{\text{Total Credit}}$$

**OR**

$$\text{GPA} = \frac{\sum (\text{Course Credit} \times \text{Course Grade Point})}{\text{Course Credits}}$$

- (15) **“Government”** means State Government of Gujarat.
- (16) **“Help Center”** means the centre established by KUs for facilitation of the student for offline/online admission process.
- (17) **“Overall Grade Point Average (OGPA)”** means Cumulative Grade Point Average obtained by the student at the end of final semester of the diploma programme.
- (18) **“Programme of Study”** means a series of coherent courses and a project work assigned to a student to provide training to meet the requirements of a Diploma.
- (19) **“Prescribed”** means prescribed by the Statutes and Regulations made under the Act.
- (20) **“Secondary School Certificate (SSC) Examination”** means the examination conducted by the Gujarat Secondary Education Board, Gandhinagar.
- (21) **“Semester”** means an academic period of 20 to 22 weeks,

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including semester-end examination (minimum 110 working days consisting of 95 instructional days and 15 examination days) during which a course is completed.

(22) “**Statute**” means the statute made under the **Kamdhenu University Act, 2009 (Gujarat Act No. 9 of 2009)**.

(23) “**Student**” means a person who is admitted in a Polytechnic under the University for qualifying himself/herself for a Diploma conferred by the University.

(24) “**The other Board**” means, Central Board of Secondary Education Examination (CBSE)/the Council of Indian School Certificate Examination (ISCE)/the National Institute of Open Schooling (NIOS)/the International School Board (ISB)/Maharashtra State Education Board.

(25) “**Website**” means the official website of Kamdhenu University.

*Note: Words and expressions used in the Act, Statutes and Regulations and not defined in these Regulations shall have the meaning assigned to them in the Act, Statutes and Regulations as the case may be.*

**Regulation-4.0 Applicability:**

These regulations will be applicable for phys Diploma in Animal Husbandry under Kamdhenu University.

**Regulation-5.0 Central Admission Committee:**

**5.1** The Registrar section shall arrange for admissions to the Diploma courses in the University through a committee of Registrar and such other persons, if deemed necessary.

**5.2** While preparing the merit list, the committee will observe Regulations or instructions as lay down by the University from time to time.

**5.3** The admission committee shall verify normal physical fitness, original mark sheets, certificates, etc., of the candidates called for admission.

**Regulation-6.0 Number of Students to be admitted:**

The maximum number of candidates to be admitted in first semester of the diploma course, will be in accordance to the intake capacity and infrastructure facilities of the polytechnic as may be decided by the University from time to time.

**Regulation-7.0 Invitation of Applications:**

7.1 The Registrar shall invite online applications for the diploma programme by an admission notice published in leading Gujarati Newspaper around the date of declaration of the results of Secondary School Certificate Examination (SSCE).

7.2 Candidates seeking admission to the Diploma course will apply after declaration of SSCE results as per guidelines given in the advertisement in newspaper.

**Regulation-8.0 Eligibility for admission:**

8.1 The candidate should have passed Secondary School Certificate Examination (SSCE) from Gujarat State or other equivalent examination with Local language, Social Science/Social Studies, Science & Technology / Science, Mathematics subjects along with English as a compulsory subject.

The minimum requirement of percentage of marks obtained in the above mentioned qualifying examination for admission to Diploma Courses shall be as under.

(i)	Schedule Caste (SC) Candidates	33%
(ii)	Schedule Tribe (ST) Candidates	33%
(iii)	Social and Educationally Backward Communities (SEBC) Candidates	40%
(iv)	All other candidates other than those for which contrary provision has been made in the rules(General)	40%

**Note:** *The student who is domicile of Gujarat State, but has passed SSCE from neighboring state is considered eligible for admission subject to fulfillment of the minimum requirements.*

**8.2** For the purpose of admission a candidate should have passed the qualifying examination from:

1. The Gujarat Secondary Education Board *or*
2. The candidate who have passed qualifying examination from CBSE/ School of Council of Secondary School Certificate Examination, New Delhi/ National Institute of Open Schooling/ International School Board/ Maharashtra State Education Board will be considered as eligible provided that
  - (a) The School in which the candidate has studied should be located in the Gujarat State *or*
  - (b) The School in which the candidate has studied should be located in the Union Territories of Diu, Daman and Dadara Nagar Haveli and whose parents are origin of Gujarat State *or*
  - (c) The student is domicile of Nizar, Kukarmunda, Uchchal & Songadh Taluka (Gujarat State) but has passed qualifying examinations from Maharashtra State.

**8.3** A candidate whose parents are origin of Gujarat and are serving out of Gujarat in the service of Central Government or other State Governments, Military, Boards or Corporations owned or controlled by the Central Government or other State Governments or any nationalized bank and who has passed the qualifying examination from the State where parents are serving shall be eligible for admission and his/her candidature shall be included in the merit list subject to submission of the document / certificate of origin of Gujarat at the time of verification of document at the Help Center.



**8.4** A candidate who has passed the qualifying examination and,

1. whose parents are serving in the category of service as shown below and
2. Who are transferred from other States to Gujarat and have resumed their duty in the place where they are transferred in Gujarat and shall remain so transferred in the State of Gujarat at the time of registration for admission shall be eligible for admission and his/her candidature shall be included in the second merit list. The Candidate has to provide certificate for the same (a to f) at the time of verification of application form at the help center.

Category of Service:

- (a) Officers or Employees of Central Government; *or*
- (b) Officers or Employees of Public Sector Undertakings of Central Government and State Government; *or*
- (c) Officers or Employees of Nationalized Banks; *or*
- (d) Officers or Employees of United Nations, UNICEF, World Health Organization and such other International Institutions located in Gujarat State; *or*
- (e) Officers or Employees of Indian Administrative Service, Indian Police Service, Indian Forest Service of Gujarat Cadre working in Gujarat or working in other States on deputation from Gujarat; *or*
- (f) Officers or Employees of Gujarat Government posted outside Gujarat State for administrative reasons.

**8.5** The candidates who have passed the Central Board of Secondary Education Examination (CBSE), Delhi from the institutions in Gujarat State and who fulfill the all requirements as stated in the Regulation-8.1, shall be admitted on prorata basis to the candidates passed the Gujarat Secondary Education Board Examination.



**8.6** The sportsmen / women will be given weightage for the admission as under:-

No.	Event	Weightage
(i)	Participation at the International Level	7 %
(ii)	Participation at the National Level / All India Level	1 %
	(a) Secured 1 <sup>st</sup> position	5 %
	(b) Secured 2 <sup>nd</sup> position	3 %
	(c) Secured 3 <sup>rd</sup> position	2 %
(iii)	Participation at the State Level	
	(a) Secured 1 <sup>st</sup> position	1 %
	(b) Secured 2 <sup>nd</sup> position	0.5 %

**Note:** *The benefit of the above weightage shall be given to the student once during his/her University career.*

**Regulation-9.0 Age Limit:**

The minimum age requirement of a candidate on 31<sup>st</sup> December of the year of his/her first admission to the Diploma course shall be 15 years.

**Regulation-10.0 Reservation:**

The University shall reserve seats for admission of the candidates belonging to following categories:-

Sr. No.	Particulars	Reservation of Seats	Remarks
1.	Schedule Caste (SC)	7 %	Reservation of these seats shall be interchangeable among SC/ST candidates.
2.	Schedule Tribes (ST)	15 %	
3.	Socially and Educationally Backward Communities (SEBC)	27 %	As specified by the Government of Gujarat and does not fall under Creamy layer section.
4.	Person with Disabilities (Divyangjan)	5 %	It will be adjusted against respective category.

5.	Children of defense personnel and Ex-service man (Army)	1 %	--
6.	Candidate belonging to <i>Parsi</i> Community	1 Additional Seat	1. Candidates who are domicile of Gujarat will only be eligible. 2. This seat shall be non-transferable.
7.	Economically weaker section (EWS)	10 % (supernumerary)	As per the guidelines of State Government

Provided that nothing in this regulation shall require the University to admit candidates larger in number-or with academic and other qualifications lower than those prescribed except in situation as in Regulation-8.1.

**Regulation-10.1 General conditions regarding reservation:**

The reservation of seats for the various categories of candidates shall be subject to following conditions:-

- (1) No candidate availing any of reserved seats shown under Regulation-10, or enjoying any concessions in admission requirements shall, however, be eligible to get more than one advantage of relaxation in minimum qualification at the same time.
- (2) In the event of some or all reserved seats specified under Regulation-10 remaining vacant due to less number of applications, for want of eligible candidates, they shall be considered as open seats and shall be filled in, in order of merit from the general merit list of candidates.

**Regulation-10.2 Schedule Caste and Schedule Tribes:**

**10.2.1** The total number of seats to be reserved for the Schedule Caste and Schedule Tribe candidates shall be as laid down by the State Government from time to time. The same at present is as follows:

- (1) Twenty two percent of the total seats at the stage of admission shall be reserved for backward class candidates. Out of 22%

seats, 7% shall be earmarked for the candidates belonging to scheduled castes and remaining 15 % shall be earmarked for candidates belonging to schedule tribes.

- (2) Those candidates who are able to secure admission on merit shall not, however, be counted against the seat reserved for them.

**10.2.2** If the need arises on account of vacant seats due to less number of applications in one group and shortage of seats due to more number of application of eligible candidates in the other group, reciprocal adjustment in the above specified 7 % and 15 % seats between the two groups will be made.

**10.2.3** If applications from backward class candidates are more than the reserved seats earmarked for them as above, admission will be given to them strictly on inter se merit within each of the two groups.

### **Regulation-10.3 Socially and Educationally Backward Communities**

#### **(SEBC):**

Twenty-seven percent (27%) of the total number of seats shall be reserved for the socially and Educationally Backward Communities as defined by the Baxi Commission & Mandal Punch as laid down by the State Government at present. The reservation shall be subject to the following conditions:

- (1) A candidate availing himself/herself of reserved seat as above shall be required to produce a certificate that he belongs to a particular group of backward class from the competent authority of the state.
- (2) The candidate belonging to SEBC should produce the certificate, showing that he does not belong to creamy layer section of the society. The said certificate should have been issued, during the year in which admission is sought from the

competent authority; otherwise he will not be considered under the SEBC category.

- (3) SEBC candidates, who are able to secure admission on merit, shall not however, be counted against the seats reserved for them.

**Regulation-10.4 Person with Disabilities (Divyangjan):**

**10.4.1** Five percent seats are reserved for the Person with Disabilities (Divyangjan).

**10.4.2** (i) orthopedically Challenged (ii) Visual Challenged and (iii) Hearing Impairment.

**10.4.3** A candidate, having locomotor disability of one leg and partial arm, shall be eligible to apply for admission to course, subject to the submission of a certificate to that effect from the Civil Surgeon / Medical Superintendent of the Government Hospital, based on the opinion of the concerned specialist, that the locomotors disabled candidate is in a position to undertake the course and perform the functions of the concerned field.

**10.4.4** These seats are adjustable within the respective category and admissions will be on the basis of inter se merit only.

**10.4.5** Person with Disabilities (Divyangjan) candidate shall have to fulfill the academic and minimum requirements of marks at the qualifying examination of his / her category as mentioned in Regulation 8.1.

**10.4.6** The decision for admission of Person with Disabilities (Divyangjan) candidate will be final at the time of counseling looking to the ability of the candidate to carry out practical / Farm Practice training etc. in the course.

**Regulation-10.5 Children of Defence Personnel and Ex-servicemen:**

One percent of available seats shall be reserved for the children of Defence Personnel and Ex-servicemen, subject to the following conditions:-

- (1) A candidate claiming admission against Ex-servicemen category shall be required to submit a certificate to that effect duly issued by the Director, Sainik Welfare Board, Gujarat State or by the District Sainik Welfare Officer. In-service Defence Personnel shall be required to submit certificate to that effect duly issued by the Commanding Officer of the respective unit in which they are serving.
- (2) The seats remaining vacant against the category of Defence Personnel and Ex-servicemen in case of candidates, who have passed the SSC examination from the Gujarat Secondary Education Board, shall be allotted to the children of Defence Personnel and Ex-servicemen of the Central Board of Gujarat State. The seats remaining vacant thereafter shall be filled up from the general merit list of the Gujarat Board.
- (3) The children of Defence Personnel and Ex-servicemen of Gujarat origin shall be included under the reserved category specified in this regulation, if they have passed the SSC examination from the schools located in Gujarat State.

**Regulation-10.6 Parsi Community:**

One additional seat shall be reserved for Parsi Community. The preference shall be given to the domicile of Gujarat state. If the seat is vacant then the seat shall be filled by candidate of Parsi community of other state subject to fulfilling minimum qualification criteria. This seat will be non-transferable.

**10.6.1** The candidate seeking admission on reserved seat shall be required to produce a certificate of Parsi community issued from the Government competent authority (i.e. District Collector).

**10.6.2** The admission of a student of Parsi community on a reserved seat shall be valid subject to verification by the authority empowered in this behalf.

In case the certificate is found invalid on verification, he shall not have right to claim his/her admission on reserved seat and if he has been already granted admission such admission shall be cancelled at any point of time.

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**Regulation-10.7 Economic Weaker Section (EWS):**

Implementation of 10% reservation of Economically Weaker Sections, as per the norms of the State Government, the candidates shall be granted admission in EWS category subject to fulfilment of all the conditions as per rules of Govt. of Gujarat.

A candidate availing himself / herself of reserved seat as above shall be required to produce a valid certificate from the competent authority of the state, stating that he/she belongs to a particular group of Economic Weaker Section, from the competent authority of the state as per guideline from time to time.

**Regulation-11.0 Merit List:**

**11.1** The admission will be given to the students strictly on merit. For the selection of candidates for admission, merit list shall be prepared on the basis of.

- (a) The percentage in the SSC examination, and
- (b) Percentage in any other admission test if, decided by the University.
- (c) The weightage to be given under regulation-8.7.

**11.2** In case of two or more candidates obtaining equal marks in the merit list, the *interse* merit of such candidates shall be determined in order of preference as follows

- (a) Candidates obtaining higher marks in Science subject in SSC examination.
- (b) Candidates obtaining higher marks in Mathematic subject in SSC examination.
- (c) Candidates obtaining higher marks in English subject in SSC examination.
- (d) Candidates older in age are to be preferred.

**Correction of Marks:**

(a) In case of changes in marks of a student in the qualifying examination, such student shall produce a letter to that effect of the corrected mark sheet issued by the Board, before the Admission Committee at least three day before the commencement of admission process (counseling



program) but not later than seven days from the receipt of letter or, corrected mark-sheet, as the case may be. In such case he shall be placed at an appropriate order in the merit list.

- (b) The student who was declared failed initially in the qualifying examination, but later on declared passed after rechecking of marks by the Board, such student shall, notwithstanding any time limit prescribed, be allowed to apply for the admission provided he produces a letter to that effect or the corrected mark sheet issued by the Board, within seven days of the receipt of letter, or as the case may be.

### **Regulation-12.0 Registration of Students at the time of Admission:**

**12.1** A candidate selected for admission shall become an enrolled student of the Polytechnic only on completion of his/her first registration in person which consists of the following steps:-

A. Payment of fees in person

(2) Submission of the following in original along with photo copies of the same:

- (i) SSC (10<sup>th</sup> Pass) Marksheet & certificate.
- (ii) Trial certificate issued by Principal of the school.
- (iii) School Leaving Certificate
- (iv) Caste Certificate (If candidate belongs to Scheduled Caste/Scheduled Tribe) and SEBC certificate along with Non Creamy Layer certificate of the current year issued by the competent authority, otherwise he will not be considered against SEBC reserved category.
- (v) Domicile Certificate of Gujarat to be produced, if required.
- (vi) Character certificate from the Head of the Institution last studied.
- (vii) Certificate of physical fitness from authorized medical practitioner. The candidate may also be examined by the Medical Officer of the University, if required.

(3) Production of three passport size photographs.

**12.2** Selected candidate shall report at the polytechnic on the date fixed by the University for his/her First Registration, but not later than seven days from commencement of the classes.



**12.3** The admission of candidate who fails to report on the fixed date as in Regulation-12.1 shall stand cancelled and another candidate on the waiting list may be admitted to the vacant seat so created.

Provided that a candidate who is not in a position to report for the first registration, on the date fixed for him due to unavoidable circumstances may obtain provisional registration by paying fees by post/online or through messenger on or before the date fixed for his/her registration. Such a candidate shall be required to complete the remaining steps of registration within one week from the date of commencement of the semester, failing which his/her admission shall stand cancelled.

**12.4** A student, enrolled in the University, will be given his/her registration number to be used along with his/her name in all the concerned academic documents.

**12.5 Ineligibility for admission on production of false documents**

During verification of documents at reporting time at Polytechnic, if the Principal of respective polytechnic finds any certificate of testimony or information submitted by any candidate, incorrect or false

(a) The candidature of such candidates shall be cancelled for that year and

(b) Token fee paid by the candidate shall be forfeited.

**Regulation-13.0 Renewal of Registration:**

**13.1** Every enrolled student shall be required to register at the beginning of each semester till the completion of his/her Diploma requirements, unless otherwise permitted by the Principal, failing which his/her enrollment shall be cancelled. Re-admission in such cases shall be as per the University Norms.

**13.2** For renewal of registration in the case of continuing students, they should pay fees in person on or before the last date fixed for the payment. After the above period, the registration shall stand cancelled.

**Provided** that the Principal of the Polytechnic may accept late registration only in very exceptional cases alongwith a fine of Rs.100 per day for first 7 days and Rs.200 per day for next 14 days only

from the date of commencement of the semester after which, the admission of those who failed to get registered will be treated as cancelled.

**Provided** further that the above proviso shall not be applicable in case of those students whose payment of fees has been guaranteed by either the Government or bona-fide institutions or similar bodies.

**Regulation-14.0 Re-registration of the student:**

A diploma student in Polytechnic, who has successfully completed all the requirements of 1st year of Diploma course, may be admitted within a period of two years at his/her own risk at the equivalent semester from which he gave up his/her studies provided that no disciplinary action should have been taken against such student during his/her career in the Polytechnic and has not joined any course in any other institutions. This period of absence will be calculated from the date he leaves the Polytechnic.

If the course curriculum, in which the candidate has studied, is in non-existence, the case of such student shall be placed before equivalence committee to be appointed by the University. On the basis of report of this committee, re-registration of the students, who gave up the studies, shall be considered.

If a student having any charges again him/her and seeks re-registration then opinion of the legal cell needs to be obtained & permission may be granted after the approval of the Vice Chancellor.

**Regulation-15.0 Identity Card:**

An identity card shall be issued to every enrolled student. It shall be carried by him and shown when required. In case, the identity card is lost, a new one shall be issued on payment of fees as prescribed by the University from time to time.

**Regulation-16.0 Continuation of an enrolled student:**

Continuation of a student as an enrolled student of the university shall depend on the following conditions:

- (i) Satisfactory academic performance.

- (ii) Satisfactory conduct and disciplined behavior.
- (iii) Satisfactory completion of the Field trip/Study tour / NSS / Farm Practice Training wherever these are compulsory.
- (iv) Satisfactory health and physical capacity to continue the academic programme and completion of the medical examination, if pre- scribed.
- (v) Timely payment of university dues

**Regulation-17.0 Fees and Deposits:**

**17.1** The kinds of fees and deposits for this Diploma course shall be as under:-

**(A) Fees and deposits for all new students to be paid once at the time of Registration**

- (1) Caution Money Deposit
- (2) Hostel Deposit
- (3) Mess Deposit
- (4) Electric Deposit
- (5) Identity Card Fee
- (6) Test fee for thaelesemia

**(B) Fees to be paid annually in the beginning of each odd semester by all students**

- (1) University Medical check-up
- (2) Magazine Fee
- (3) Student Aid Fund
- (4) General Amenities

**(C) Semester fees to be paid at beginning of each semester**

- (1) Registration Fee
- (2) Tuition Fee
- (3) Library Fee
- (4) Examination Fee
- (5) Gymkhana Fee
- (6) Cultural Activities Fee

- (7) Laboratory Fee
- (8) Hostel Fee
- (9) Evaluation Report/ Marksheet Fees

**D. Others type of fees, as required :**

- (1) Migration/Transfer Certificate Fee
- (2) Duplicate Migration/Transfer Certificate Fee
- (3) Attestation Fee for Certificate
- (4) Transcript Fee
- (5) Provisional Diploma Certificate Fee
- (6) Diploma Certificate Fee
- (7) Duplicate Diploma Certificate Fee
- (8) Re-registration Fee
- (9) Fee for verification of grades

**17.2** The rate of fees shall be as determined by the University from time to time.

**17.3** The girl students shall be exempted from paying the tuition fees and hostel fees as per the policy of the State Government from time to time.

**Regulation-18.0 Refund of Fees / Deposits:**

If the student desires to cancel his/her admission, fees paid once shall not be refunded or as decided by the University from time to time. Deposit will be refunded as per existing University rules.

**Regulation-19.0 Academic requirements:**

**19.1** In order to earn his/her Diploma of the University, an enrolled student shall have to complete satisfactorily the prescribed number of course credits including those acquired by the approved transfer and shall have earned minimum 4.5 overall grade point average (OGPA).

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- 19.2 A course includes lectures and / or practical classes in a particular subject covered in a semester.
- 19.3 A student shall be required to earn the credits specified for the Diploma inclusive of those for study tour, Lab work /Project work/ Farm practice training *etc.*
- 19.4 In pursuing course, a student will be required to attend lecture classes and / or perform practicals in laboratory / field *etc.* He shall also put required efforts in library work and shall submit the assignments, reports *etc.* as per instructions from the course teachers.

**Regulation-20.0 System of teaching:**

- 20.1 There will be six semesters during which the student shall complete the requirements of course credits under the semester system of teaching and continuous evaluation. The same shall run in three academic years duration, each academic year (normally July-June) being divided into two semesters. Each semester shall be further divided into 20 to 22 weeks (including Semester End Examinations).
- 20.2 The medium of instruction and examination shall be English.
- 20.3 The first semester shall commence within two weeks after admission.
- 20.4 An academic year shall normally commence in the month of July/August and end in the month of June/July of the following calendar year. It shall be divided into two semesters each of 20 to 22 weeks (including semester- end examinations).
- 20.5 There shall be two semesters in an academic year. The semester will be announced in every academic calendar year by the Registrar. Suitable adjustment in a semester will be made to accommodate *Diwali* vacation, summer vacation and other holidays as may be notified by the University/ State Government.
- 20.6 Odd semester will normally be from July to December and even semester will be from January to June.

**Note:** The exact date of the semesters shall be announced through an academic calendar prepared by the Dean of the Faculty and approved by the Registrar, wherein suitable adjustment shall be made to accommodate Diwali holidays / summer vacation.

**20.7** Maximum time limit to obtain three years Diploma Courses after first registration is 6 (six) years.

**Regulation-21.0 Counseling:**

**21.1** Each student will be assigned to a counsellor by the Principal of the Polytechnic during the first semester. The counsellor will help the student in carrying out the programme of his/her studies. The students are expected to keep constant touch with their counsellors to enable the latter to monitor progress and guide them along right lines.

**21.2** The counsellor shall help the student in planning the programme of his/her studies.

**20.3** The counsellor shall bring to the notice of the Principal the problematic cases needing special measures.

**Regulation-22.0 Curriculum and Courses:**

**22.1** The details of the courses, credits and curriculum of the courses shall be such as may be determined by the Academic Council in consultation with the respective faculty and the Boards of Studies in that Faculty from time to time. The distribution of courses for each semester shall be such, as may be decided by the University from time to time.

**22.2** A student enrolled in the University for the Diploma in Animal Husbandry programme shall be required to pursue the prescribed curriculum and courses.

**22.3** The curriculum consists of a series of courses designed to provide training to meet the requirements for the award of Diploma in Animal Husbandry.

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- 22.4 A course includes lecture and / or practical classes and Farm practice training in a particular subject covered in a semester.
- 22.5 A student shall be required to earn credits specified for the Diploma programme inclusive of those for physical education, NSS, study tour and Farm practice training etc.

**Regulation-23.0 Attendance:**

- 23.1 In pursuing course, a student will be required to attend lecture classes and/ or perform practical in laboratory / field etc. He shall also put required efforts in library work and shall submit the assignments, reports, etc. as per instructions from the course teachers.
- 23.2 The minimum percentage of attendance required to be completed by a student in each course shall be 75 percent of the total credit hours of the academic calendar in respect of average of both theory and practical.
- 23.3 A condonation up to five percent may be allowed by the Principal on the recommendation of the concerned teacher in a special case.
- 23.4 An additional five percent may be allowed by the Vice Chancellor on the recommendation of the Principal of the Polytechnic and Dean of the concerned faculty. The decision of the Vice-Chancellor shall be final.
- 23.5 A student, whose attendance in a course falls short of the requirement, shall be deemed to have dropped the course. He will not be allowed to appear in the semester-end examination of the concerned course(s) and shall be awarded "I" (incomplete) grade and he will have to repeat the course(s) by rejoining the course(s) as and when offered in the subsequent semester.
- 23.6 Students, who are required to forgo classes due to their participation in sports, athletics and other co-curricular activities at inter collegiate, inter University, interstate or national level, shall be counted as present for the purpose of calculating percentage of attendance, but will have to appear all missing examinations.



- 23.7** A student admitted to Hospital on account of serious sickness / accident, shall be allowed the benefit of attendance and missing internal examination(s), if any for corresponding number of days depending upon the nature of illness by the concerned Principal of the Polytechnic, after he produces a medical Certificate from the Medical Officer of the University or from a Medical Officer of any Government hospital/Civil Hospital as special case only on recommendation of the rector. The treatment as an outdoor patient will not be considered for granting the benefit of attendance, however, in exceptional circumstances the principal of the college may consider the grant of the benefit of attendance in case of treatment as an outdoor patient, if the concurrence of the principal is obtained within the seventy-two hours of starting the treatment.
- 23.8** In case of indoor hospitalization, a student whose attendance in a particular course is less than 50 percent on an average of both theory and practical shall be deemed to have withdrawn the course. He will not be allowed to appear at the final semester-end examination of the concerned course(s) and shall be awarded “W” (withdrawal) grade and he will have to repeat the course(s) by rejoining the course(s) as and when offered in the subsequent semester.

**Regulation-24.0 Examination and Application for the same:**

- 24.1** Semester-end examinations shall be held on such dates, time and places as the University may determine and must be completed so that the results are announced before the onset of the ensuing semester.
- 24.2** There is no need of application for appearing in examination separately. Registration at the commencement of every new semester shall only be mandatory. However, students having supplementary will have to register for the course in the beginning of semester.
- 24.3** Unless otherwise specially provided for, all examinations except practical and viva-voce shall be conducted by means of printed or written papers.

**24.4** Failure to pass an examination will not disqualify the candidate from presenting himself/herself on a subsequent occasion on a new application being forwarded and a fresh fee paid.

**24.5** The Vice-Chancellor shall have the power to exclude any candidate from a University examination on being satisfied that he is suffering from an infection or contagious disease.

**24.6** The sequence of internal and semester-end examination shall be as follows:

**(A) Courses having theory and practical**

The sequence of the examinations of the courses having theory and practical shall be as under:-

- (1) One Midterm Theory examination (one hour).
- (2) Semester-end practical examination (three hours' duration), and
- (3) Semester-end theory examination (two hours' duration)

**(B) Courses having theory only**

The sequence of the examinations of the courses having theory only shall be as under:

- (1) One midterm theory tests (two hour)
- (2) Semester-end theory examination (two hours' duration)

**(C) Courses having practical only**

The sequence of the examinations of the courses having practical only shall be as under:-

- (1) Internal practical examination (two hours' duration)
- (2) Semester-end practical examination (three hours' duration)

**24.7** The following shall regulate the paper setting and evaluation of semester- end theory examination:-

- (1) Registrar shall appoint the co-ordinator for PAH Examination and paper setters from Kamdhenu University. Then, the Registrar shall appoint convener and members for setting up of question paper, who shall be responsible for the semester-end theory examination question paper in the subject. The Convener in the discharge of his/her duties, he/she shall be helped by other paper setters who shall also be jointly responsible for the setting of the question paper. The Convener shall moderate & finalize the question paper. The Principal of respective Polytechnic shall submit the list of course teachers to the Registrar with the recommendation of Dean of the faculty.
- (2) The semester-end examination evaluation will be done by the course teacher appointed by the University.

**24.8** Practical examination will be done jointly by the internal examiner (*i.e.*, concerned course teacher) and external examiner appointed by the University from the teachers of the polytechnics /colleges of Kamdhenu University.

**24.9** A student shall not be promoted to the next semester, if he fails in more than three courses offered in the semester. However the following corrective measures shall be taken by the respective Principal in respect of such student:-

- (1) Counseling shall be arranged by assigning to each teacher, a group of students who have shown poor performance from the beginning of the semester.
- (2) Arrangement of classes in the first and second semester by experienced teachers with good command over English language.

**24.10** A students shall not be permitted to appear at the semester - end examination of a particular Course(s), if the concerned teacher reports that his/her academic performance in not satisfactory And /

or that he has not satisfactorily carried out the laboratory, field practical during the Semester and / or he has not been regular in attending classes or he fails to appear in any of the examination (viz, internal theory / practical test), he shall be awarded "I" (incomplete) grade. His/Her absence from the semester end examination on this account shall be considered as a trial and will have to repeat that course. He will be eligible to take the remaining two trials only after repeating the course(s) as and when they are offered.

**24.11** The following shall constitute 'very poor' academic performance and / or irregularity in attendance:

- (1) Score of internal evaluation in a course, in theory and practical together, is less than 25%.
- (2) A student fails to perform a minimum at 50% of the total practical exercise conducted during the semester.
- (3) A student fails to submit for evaluation, his/her laboratory journal / practical record book, during the semester and certification by the course teacher.
- (4) A student fails to meet requirements of minimum attendance in a course, average of theory and practical. His/her absence from semester end examination on this account shall be considered as a trial and will be given 'I' (Incomplete) grade for that course. He will be required to rejoin the course as and when offered in subsequent semester.

**24.12** The evaluation made by the teachers / examiners in all examinations of a course shall be recovered in total score, score/weighted score and grade point. The following marking shall also be shown by the teachers/Examiners/University in the students' performance evaluation:

Grade	Significance		Value
Ab	Absent	-----	For those students who do not appear in Internal / External Examination without giving any reason.

<b>W</b>	<b>Withdrawal</b>	-----	For those students who do not appear at semester-end examination due to unforeseen circumstances as certified by the Principal (in very exceptional cases only.)
<b>I</b>	<b>Incomplete</b>	-----	Candidates not permitted to appear at the Semester-end examination. As per Regulation-24.5 and Regulation-27.11
<b>F</b>	<b>Fail</b>	-----	For those who appear, but fail to score 45% a particular course.
<b>R</b>	<b>Repeat</b>	-----	To be shown by University in evaluation report and transcript in case of course repeated and cleared.
<b>S</b> <b>US</b>	<b>Satisfactory</b> <b><u>OR</u></b> <b>Unsatisfactory</b>	-----	For NCC/NSS, Physical Education, all non-credit courses and study tour.

**Note:** Grade “S” or “US” shall have no significance in calculating GPA / CGPA / OGPA.

- 24.13** “A student shall not be permitted to appear in the semester-end examination of a particular course / courses, if he fails to appear either in mid-term theory test or in practical test / examination of internal evaluation.
- 24.14** A student who fails to appear in semester-end examination either in theory are/or in practical shall be marked “Ab” (absent) and the value of “Ab” is to be taken as zero. He shall be given grade(s) in such course(s) with zero value for the absence in the examination in which he fails to appear.
- 24.15** It is compulsory for the student to appear in the semester-end examinations (both theory and practical) to earn grade(s) in the course(s), except he is not permitted to appear in the semester-end examination.
- 24.16** There shall be no make-up examination for the semester-end examination after the first trial.

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### Regulation-25.0 System of Evaluation:

The evaluation of a student shall be carried out through the different types of periodical tests, Semester End Examination etc. The weightage for each course shall be as follows:

<b>A. Courses having theory and practical</b>		
<b>Nature of Evaluation: Internal Examination Marks</b>		
<b>No</b>	<b>Type of Exam</b>	<b>Marks</b>
<b>Nature of Evaluation: Internal Examination Marks</b>		
1	One Midterm Theory examination (one hour duration)	20
<b>Nature of Evaluation: Semester-end Examination</b>		
1	Semester-end Theory Examination (two hours')	40
2	Semester end Practical examination (three hours)	40
<b>B. Courses having theory only</b>		
<b>Nature of Evaluation: Internal Examination Marks</b>		
1	One Midterm theory tests of (two hour)	50
<b>Nature of Evaluation: Semester-end Examination</b>		
1	Semester end Theory Examination(two hours')	50
<b>C. Courses having practical only</b>		
<b>Nature of Evaluation: Internal Examination Marks</b>		
1	Internal Practical Examination (two hours' duration)	50
<b>Nature of Evaluation: Semester-end Examination</b>		
2	Semester-end practical examination(three hours)	50

**Note:** The course teacher will carry out the internal evaluation through different examinations of theory and practical for each course as the case may be.

### Regulation-26.0 Credits and Grade Point:

**26.1** Grading and evaluation will be in "Ten Point Grade System".

**26.2** The students shall have to obtain at least 4.5 grade point or above in order to clear a Course, students has to score 45% marks 'combined' in theory and practical and shall have to earn overall grade point average (OGPA) of 4.5 or above to earn the diploma.



- 26.3 A students securing less than 45% marks (4.5% grade point) in a course, shall be considered to have failed and shall have to clear a same for which maximum of only two additional trials shall be given, failing which his/her admission shall stand discontinued.
- 26.4 All the grade points below 4.5 and grade such as “I”, “AB”, “W” and “US” will be shown in his/her evaluation report and will also be considered for calculating OGPA. When a student clears a course(s) by more than one trial, the grade point (less than 4.5) obtained by him previously will be replaced by the grade point subsequently obtained by him in the respective course(s) for calculating the OGPA for the award of diploma.
- 26.5 The students failing a course and those obtaining “W” or “I” or “Ab” grade shall be required to clear that course subsequently.
- 26.6 It will be obligatory for the students to earn “S” grade for all non-credit courses in order to be eligible for the award of diploma.
- 26.7 The cumulative grade point average obtained at the end of the final semester is the Overall Grade Point Average (OGPA) of the candidate to be worked out as under :

$$\text{OGPA} = \frac{\text{(Credits x Grade points)}}{\text{Total Credits}}$$

**Note:** “Credit” means one clock hour learning in theory or minimum two clock hours in laboratory/field/tutorial per week.

- 26.8 **The award of classes will be based on the O.G.P.A. (Overall grade point average) obtained by the candidates and will be governed by the following criteria:**

OGPA	Class
Less than 4.5	Fail
4.5 – 5.99	Pass Class
6.0 – 6.49	Second Class
6.5 – 7.49	First Class
7.5	and above First Class with Distinction



- 26.9 The class earned by a candidate shall be indicated in his/her degree Certificate subjected to change from time to time.
- 26.10 Verification of the grade awarded will be permissible on payment of fees as prescribed by the University.

**Regulation-27.0 Academic Probation:**

- 27.1 A student who fails to clear one or more courses (maximum three subjects) in semester shall be placed on academic probation until he clears the same. Barring withdrawal, absence for any reason from the semester-end examination of any course(s) shall be counted as a trial with failure in the said course / courses.
- 27.2 A student shall not be promoted to the next semester, if he fails in more than three courses offered in the semester including W, I and Ab grade.
- 27.3 If a student on academic probation fails to clear three subjects in first trial shall be given Chance to clear these courses by two more trials in following manner.
- (a) Second trial shall be conducted along with semester end examination (supplementary exam).
  - (b) If fails in second trial, he/she will not be promoted to next semester and he/she will have to register for the course/s in which he has failed to clear by third and last trial along with regular students.
- 27.4 “If a student on academic probation fails to clear any course(s) even after third and the final trial, he shall stand discontinued as an enrolled student of the University.”
- 27.5 “A student who is not permitted to appear at the semester-end examination of a course(s) under Regulation-23.5 and Regulation-24.10, shall be required to repeat the course(s) by registering in the semester in which those courses are offered and he/she shall be subsequently permitted to avail of a

maximum of two trials to clear the same, failing which he shall be discontinued as an enrolled student of the University.”

- 27.6** Award of 'R', 'W', 'I', 'Ab' or 'US' grade will not be considered for determining merit for scholarship, free ship, certificate or honor of position.

**Regulation-28.0 Withdrawal from a semester:**

- 28.1** Permission to withdraw from the University for a semester may be accorded on the following grounds :-

- (1) A student has been ill and his/her application has been supported by a medical Certificate;
- (2) In case of an accident whereby a student has been disabled temporarily to attend his/her classes;
- (3) In the event of death of parent/guardian;  
and
- (4) Any other unforeseen circumstances which, in the opinion of the Vice- Chancellor, are fit reasons for allowing a student to drop a semester.

- 28.2** Permission to withdraw from a semester shall not be granted unless the application is made through the Rector / Counsellor to the Principal at least thirty days before the commencement of the final examination of that semester.

- 28.3** In exceptional circumstances, including those stated in Regulation-28.1 above, where the Rector / Counsellor and the Principal are satisfied that the application could not have been made within the period specified in Regulation-28.2 above, special permission may be granted by the Vice-Chancellor on the recommendation of the Dean of the faculty.

- 28.4** If a student has not obtained permission for withdrawal from the competent authority as defined above, he shall be awarded 'I' or

'Ab' grade, as the case may be; in all the courses in which he is registered during the semester and failed to appear at semester-end examination(s).

- 28.5** Normally, permission shall not be granted to a student to withdraw from the University for more than one semester.
- 28.6** In special circumstances, however, the proposals for temporary discontinuance of studies for a longer period shall be submitted by the Principal/Head of Institutions to the Dean of the faculty who shall record the reasons and submit the same for approval of the Vice-Chancellor.
- 28.7** No student shall be permitted to withdraw from University for more than two semesters during the whole degree programme on any ground whatsoever. In case, a student wants to withdraw from the University for more than two semesters on medical grounds, he shall withdraw from the University permanently and seek re-admission when he feels completely fit to resume studies. In such cases, he shall be required to submit a Certificate of fitness from the University Medical Officer.
- 28.8** When a student has been permitted to withdraw from the semester-end examination, he will obtain the "W" grade. The student shall be allowed to appear for the "W" grade(s) at the semester-end examination in the following semester, subject to the conditions that he has completed all the stipulated requirements of internal evaluation and attendance. Otherwise he will have to rejoin the withdrawn course/courses as and when next offered as a regular student. "W" grade will be replaced by the appropriate grade as and when the student clears that course.
- 28.9** Award of "W" grade will not be considered as a trial and will not be considered for determining merits for the award of scholarship, medals, *etc.*

**Regulation-29.0 Eligibility for diploma:**

A student is deemed to have completed the requirement for diploma and is eligible for the award of diploma in Animal Husbandry., if

- (i) He has satisfied all the Regulations of evaluation as prescribed by the University.
- (ii) He has undertaken all the courses as required in each semester and has obtained required grade points in the concerned courses.
- (iii) He has satisfied the requirements prescribed including Internship programme and study tour, if any.
- (iv) He has paid all fees prescribed by the University.
- (v) There is no case of indiscipline pending against him.

**Regulation-30.0 Students Discipline:**

Students shall abide by any special or general rules made by the Polytechnic and the University authorities in regard to their conduct within the premises of the Polytechnic and the University and outside. It shall be always presumed that the guardians of the students have agreed that their wards shall comply with the rules. Failure to comply with these rules will make the concerned students liable for disciplinary action as per students' disciplinary rules as prescribed by the Polytechnic / University from time to time.

**Regulation-31.0 Prevention and Prohibition of Ragging:**

In view of the directions of the Honorable Supreme Court in SLP No. 24295 of 2006 dated 16-05- 2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009 to prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to

adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, in all higher education institutions in the country, and thereby, to provide for the healthy development, physically and psychologically, of all students.

### **31.1 What Constitutes Ragging :**

#### **Ragging constitutes one or more of any of the following acts:**

- 1 Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- 2 Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- 3 Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- 4 Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- 5 Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- 6 Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- 7 Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- 8 Any act or abuse by spoken words, emails, posts, public insults which would also include deriving perverted pleasure, vicarious or sadistic

thrill from actively or passively participating in the discomfiture to fresher or any other student

- 9 Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

### **31.2 Mandatory Discloser:**

- 1 Ragging is totally banned and anyone found guilty of ragging and/or abetting ragging is liable to be punished.
- 2 **The affidavit -I** should be filled up and signed by the candidate to the effect that he is aware of the law regarding prohibition of ragging as well as the punishments, and that he/she, if found guilty of the offence of ragging and / or abetting ragging, is liable to be punished appropriately.
- 3 **The affidavit-II** should be signed by the parent/guardian of the applicant to the effect that he is also aware of the law in this regard and agrees to abide by the punishment meted out to his/her ward in case the latter is found guilty of ragging and / or abetting ragging.
- 4 A student seeking admission to the hostel shall have to submit another **affidavit-III** along with his/her application for hostel accommodation that he is also aware of the law in this regard and agrees to abide by the punishments meted out if he is found guilty of ragging and / or abetting ragging.
- 5 The first year students should desist from doing anything against their will even if ordered by the seniors, and that they have nothing to fear as the institution cares for them and shall not tolerate any atrocities against them.
- 6 A student securing admission to a particular institute shall have to submit concern affidavits to the principal of institute.



### **31.3 Actions to be taken against students for indulging and Abetting Ragging.**

The punishment to be meted out to the persons indulged in ragging has to be exemplary and justifiably harsh to act as a deterrent against recurrence of such incidents.

Every single incident of ragging a First Information Report (FIR) must be filed without exception by the institutional authorities with the local police authorities.

The Anti-Ragging Committee of the institution shall take an appropriate decision, with regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging.

- a. Cancellation of admission
- b. Suspension from attending classes
- c. Withholding / withdrawing scholarship / fellowship and other benefits
- d. Debarring from appearing in any test / examination or other evaluation process
- e. Withholding results
- f. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
- g. Suspension / expulsion from the hostel
- h. Rustication from the institution for period ranging from 1 to 4 semesters
- i. Expulsion from the institution and consequent debarring from admission to any other institution.
- j. Collective punishment: when the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggers.

### **31.4 An appeal against the order of punishment by the Anti-Ragging Committee shall lie,**

- 1 In case of an order of an institution, affiliated to or constituent part, of the University, to the Vice-Chancellor of the University;
- 2 In case of an order of a University, to its Chancellor.
- 3 In case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.



**Regulation-32.0 Protection against Harassment to Girl students:**

A Women Complaint Mechanism Cell is established in the University for Protection against harassment to girl students. Anyone found guilty will be punished suitably.

**Regulation-33.0 Penalty for false information:**

Any candidate, who is found to have knowingly given any particulars which are false or has suppressed material / information, will be disqualified and if he is already admitted, his/her admission shall be cancelled.

**Regulation-34.0 Disclaimer:**

The University reserves the right to make changes in regulations at any time without notice. The University may make changes in and addition to the regulations, conditions, governing the conduct of students, requirement for diploma, fees and any other information or changes in statements contained in these regulations. No responsibility will be accepted by the University for hardship or expenses encountered by students or any other person or persons for such changes, addition, omission or errors, no matter how they are caused.

**Regulation-35.0 Interpretation:**

For the interpretation or implementation of any provision of the regulations for conduct of Diploma programme, the Registrar may issue necessary orders as and when needed, with prior approval of the Vice-Chancellor.

**Regulation-36.0 Inter polytechnic transfer:**

Regulations for the Award of Diploma in Animal Husbandry – 2015” for inter polytechnic transfer of the students as per the conditions mentioned in the Annexure-A.

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## **Annexure-A**

### **Inter Polytechnic transfer of students (Between Constitute and between affiliated polytechnics of Kamdhenu University only)**

The students of constitute and affiliated Polytechnics under KU can apply for (After completion of First year (Two semesters), transfer only within the constituent to constituent and affiliated to affiliated polytechnics of KU with the following conditions:

1. Inter Polytechnic transfer of the student will be considered only if vacant seat is available, and it does not exceed the intake capacity of the Polytechnic.
2. The student should obtain no objection certificate from both the principals i.e. the Principal of constituent/affiliated polytechnic where the student is already registered and the Principal of the constituent/affiliated polytechnic where student desires to be transferred. The transfer of student is to be approved by the Registrar, Kamdhenu University.
3. Such transfer of student shall take effect only from the commencement of the next academic year, after the dates of application for inter Polytechnic transfer. The student shall have to apply within 30 days from the commencement of new semester.
4. Such student should not be on academic probation at the time of application.
5. Transfer of student, however, will not be permitted, in case, wherein student has been expelled by the authority of the University from constituent/affiliated Polytechnic as a punishment for act of misconduct.

### **Regulation-37.0 Certificate distribution:**

The Kamdhenu University will organize a separate university level programme for distribution of diploma level certificates.

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**Regulation-38.0 Evaluation Responsibility:**

- (a) The teacher imparting instruction is solely responsible for evaluation of tests, semester-end examination. He/she is responsible for maintaining all records till the time as prescribed by the University.
- (b) Neither the Dean/Principal nor the University authority shall have right to change the score assigned by a teacher.
- (c) A copy of the score assigned for each tests, semester-end examination, shall be submitted to the Dean/Principal by the concerned teacher for records and the Dean/Principal will be sent the same to the University.

**Regulation 39.0 Disqualification for Award of Diploma:**

Students who have been convicted by any cognizable offence(s) shall be debarred from receiving diploma.

**Regulation 40.0 Script of Examinations:**

The Registrar will preserve the scripts for a year. If a mistake or a discrepancy in the marking of the scripts of a serious nature comes to the notice of the Registrar, he shall take action to get it rectified in a suitable manner after obtaining proper orders from the Vice Chancellor.

**Regulation 41.0 Declaration of Result:**

- a) The Co-ordinator of PAH Examination shall submit the result of all the examinations delivered within a month of the date of examination under sealed cover to the Registrar at the end of each semester through the Dean of concerned faculty.
- b) Calculation of GPA/CGPA will be calculated at the end of each semester in accordance with the relevant Regulations.
- c) The Co-ordinator of PAH Examination should declare the provisional result at Polytechnic level before sending it to the office of the Registrar.

**Regulation 42.0 Amendment to the regulation:**

This regulation is based on the regulations in this regard framed by the Kamdhenu University and any amendments which may be made by the said Academic Council of Kamdhenu University from time to time shall be incorporated in this regulation.

**Regulation-43.0 Repeal & Savings:**

The regulations for the award of Diploma in Animal Husbandry in Kamdhenu University and amended from time to time and in force on the date these regulations come into effect are hereby repealed.

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ANNEXURE I

AFFIDAVIT BY THE STUDENT

I,.....(full name of student with admission/registration/enrolment number) S/o D/o Mr./Mrs./Ms....., having been admitted to .....(name of the institution)....., have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.

2). I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3). I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case. I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4). I hereby solemnly aver and undertake that

a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.

b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5). I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6). I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this .....day of .....month of.....year.

\_\_\_\_\_  
**Signature of deponent**

**Name:**

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at.....(place).....on this the .....(day).....of.....(month).....(year).....

\_\_\_\_\_  
**Signature of deponent**

Solemnly affirmed and signed in my presence on this the....(day)....of....(month).....(year).....after reading the contents of this affidavit.

**OATH  
COMMISSIONER**



ANNEXURE II

**AFFIDAVIT BY PARENT/GUARDIAN**

I, Mr./Mrs./Ms.....(full name of parent/guardian)father/mother/guardian of .....(full name of student with admission/registration/enrolment number....., having been admitted to .....(name of the institution)....., have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.

2). I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3). I have also, in particular, perused clause 7 and clause 9.1 Regulations and am fully aware of the penal and administrative action that is liable to be taken against may ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4). I hereby solemnly aver and undertake that

a) My ward will not indulge in any behavior or act that may be constituted as ragging Under clause 3 of the Regulations.

b) My ward will not participate in or abet or propagate through any act of commission or Commission that may be constituted as ragging under clause 3 of the Regulations.

5). I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6). I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found quality of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this .....day of .....month of.....year.

\_\_\_\_\_  
**Signature of deponent**

**Name:**

**Address:**

**Telephone/Mobile No.:**

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed of misstated therein.

Verified at.....(place).....on this the .....(day).....of.....(month).....(year).....

\_\_\_\_\_  
**Signature of deponent**

Solemnly affirmed and signed in my presence on this the....(day)....of.....(month).....(year).....after reading the contents of this affidavit.

**OATH  
COMMISSIONER**

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