

# Kamdhen University, Gandhinagar

Grade verification Case No:-

**Note:-** Kindly read the rules and regulations regarding the Grade verification and then fill up the details in the application form.

**Fee for Grade verification**

Rs. 200/- Per course

To.  
The Registrar,  
Kamdhen University,  
Gandhinagar -382010.

Respected Sir,

Sir, Hereby I wish to apply for the verification of grade awarded to me for the following course/s. My details are as below. You are requested to verify my grade and inform me accordingly.

1	Name of the Candidate	SURNAME	NAME	FATHER'S NAME			
2	Registration Number						
3	Address for correspondence						
		PIN Code No:-		Phone No:-			
4	Examination details	Regular		Supplementary		Month:-	Year:- 20__
		Exam Seat No.:-			Center:-		
5	Name of the College/ Institute						
6	Date of Result Notification						
7	Details of fees paid	Receipt No:-		Date:-			
8	<b>Details of the courses and papers for which grade verification is applied for:-</b>						
Sr.	Course title	Course code					
1							
2							
3							
4							
5							
6							
7							
8							

I have read the rules and regulations carefully and I abide by them.

Date:-  
Place:-

Yours Faithfully

Signature of the Candidate

# **Kamdhenu University, Gandhinagar**

## **Rules for grade verification**

1. Students have to apply for verification of the grade within 15 days after getting result notification.
2. Fee for grade verification shall be Rs. 200/- per course.
3. In grade verification, only marks obtained by the student in each question and total marks will be rechecked. No re-evaluation of answer book will be done at the university end.
4. After scrutinizing for re-totaling and for unmarked question, if any correction are made in the marks obtained by the candidate, he will be informed of the same. The corrected marks will be declared as final marks.
5. The application received after the due date will not be considered or accepted. The application shall be made in prescribed format of the university along with the fees payable. The application without necessary details will not be considered and the fees paid will be forfeited by the university.
6. The original result shall be the final result of the student; until, the modified result after rechecking is declared by the university authority. (*i.e.* Examination section).
7. Fees paid by the applicant is nonrefundable.
8. No corresponded or any other kind of proposal in this regard will be entertain.